

YOUNG ADULT DIRECTOR

GENERAL DESCRIPTION

The Young Adult Director oversees all aspects of the Young Adult/College aged ministry (18-25). This ministry is thriving and is one of the premier young adult ministries in the Southeast Phoenix valley. This position will be responsible for continuing to develop, strategize and implement the vision and mission of Rock Point Church's Young Adult Ministry.

In addition to the responsibilities as the Young Adult Director, the person filling this position will have the opportunity to be a secondary communicator to our Lead Pastor for our main weekend services. This would mean preaching in our main services anywhere from 5-10 times per year as needed.

Classification: Exempt; Salary // **Status:** Full Time // **Team:** Young Adults Ministries // **Supervisor:** Lead Director, Jeff Larson

WORK SCHEDULE

- TBD

ESSENTIAL DUTIES & RESPONSIBILITIES

- Oversee the implementation of Rock Point Church's vision in the Young Adult Ministry.
- Organize and run a weekly Young Adult service, currently on Thursday nights.
- Be the primary communicator for the Young Adult Ministry.
- Develop a plan to get young adults involved in biblical community through small groups.
- Plan and execute Young Adult ministry events, camps, and retreats.
- Invest in the lives of Young Adults involved in the ministry.
- Manage Young Adult ministry budget.
- Grow, develop, and lead a young adult leadership team.
- Preach in the main adult services as needed.
- Demonstrate a track record of spiritual maturity and character as an example for young adults to follow.
- Demonstrate C4 Leadership (Calling, Competency, Character, Commitment).
- Ability to bring creativity and artistry to the group environments.
- Be self-motivated, not needing micromanagement, yet love to live life with a team.
- Be passionate about discipleship and leadership development.

COMPETENCIES

To perform the job successfully, individual should demonstrate the following:

- Problem Solving - Identifies and resolves problems in a timely manner; gathers and analyzes information skillfully; develops alternative solutions; works well in group problem solving situations; uses reason even when dealing with emotional topics.
- Customer Service - Manages difficult or emotional customer situations; responds promptly to customer needs; solicits customer feedback to improve service; responds to requests for service and assistance; meets commitments.
- Interpersonal Skills - Focuses on solving conflict, not blaming; maintains confidentiality; listens to others without interrupting; keeps emotions under control; remains open to others' ideas and tries new things.
- Oral Communication - Speaks clearly and persuasively in positive or negative situations; listens and gets clarification; responds well to questions; participates in meetings.
- Teamwork - Balances team and individual responsibilities; exhibits objectivity and openness to others' views; gives and welcomes feedback; contributes to building a positive team spirit; puts success of team above own interests; able to build morale and group commitments to goals and objectives; supports everyone's efforts to succeed.
- Change Management - Develops workable implementation plans; communicates changes effectively; builds commitment and overcomes resistance; prepares and supports those affected by change.
- Ethics - Treats people with respect; inspires the trust of others; works with integrity and ethically.
- Diversity - Shows respect and sensitivity for cultural differences; promotes a harassment-free environment.
- Organizational Support - Follows policies and procedures; completes administrative tasks correctly and on time; supports church's goals and values.
- Judgment - Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process; makes timely decisions.

- Quality - Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; applies feedback to improve performance; monitors own work to ensure quality.
- Safety & Security - Observes safety and security procedures; determines appropriate action beyond guidelines; reports potentially unsafe conditions.
- Attendance & Punctuality - Consistently is at work and arrives on time; ensures work responsibilities are covered when absent; arrives at meetings and appointments on time.
- Dependability - Follows instructions; responds to management direction; takes responsibility for own actions.
- Initiative - Asks for and offers help when needed. Undertakes self-development activities.

REQUIRED CRITICAL SKILLS, TRAINING AND EDUCATION

- Ministry experience leading a Student or Young Adult/College Ministry in a large church (at least 1,000 people) environment.
- Bachelor's Degree or equivalent church experience.
- Demonstrate a calling to Pastoral Ministry.
- Experience preaching in a large group (at least 300 people) service environment.
- Agrees and aligns with the vision, values, and doctrinal *Statement of Beliefs* of Rock Point Church. (<http://rockpointchurch.com/statement-of-beliefs/>)

PREFERRED QUALIFICATIONS

- Three years of experience leading in a Student or Young Adult/College Ministry of over 150 in a church of at least 3,000 people.
- Bachelors Degree in Ministry related field.
- Working knowledge of Planning Center Online and Church Community Builder.
- Experience recruiting, training, and leading a high-octane volunteer team.
- Experience planning and facilitating trainings, large events, and retreats.
- Experience managing a ministry budget.

PHYSICAL REQUIREMENTS

- While performing the duties of this job, the employee is regularly required to stand and walk and will occasionally be required to do some light lifting (up to 25 pounds).

PERSONAL LIFE REQUIREMENTS (POST HIRE)

- Model biblical understanding and maintain a consistent personal devotional life;
- Model biblical commitment and become a covenant member of Rock Point Church;
- Model biblical family life before the body and regularly attend worship service with your family;
- Model biblical integrity and conduct personal life in a manner consistent with RPC core values;
- Model biblical community; and
- Model biblical generosity and financially support Rock Point Church.